HIPAA COMPLIANCE STATEMENT

Agent Production Library Inc. (APL) submits this statement of policy regarding HIPAA regulations and obligations. While HIPAA compliance is in part dependent on technology, HIPAA compliance is an overall organizational obligation that focuses on your procedural standards and procedural integrity. Therefore, HIPAA compliance for software systems requires a combination of secure/private technology and compliant business practices. Our systems provide clients with software tools that are HIPAA compliant from a technology standpoint as detailed below. However, our technology is only half of the inquiry – how client users use the software within their business practices must also be addressed.

All of our system technology, security, and privacy policies comply with HIPAA standards, such as encryption (SSL), system-user identifiers (logins, passwords), multiple user access levels, high-end physical server security, nightly backups, strong privacy policies (not sharing information with anyone unless you direct us to), timed log out, strong internal policies (having employees sign strong privacy agreements), and much more.

Additional security and privacy safeguards can be enabled at the option of clients, such as user IP restrictions and forced interval password changes.

In regard to business practices, our support team can provide clients many preferences in defining how they want to set up and use the system in their day-to-day medical practices. This includes preferences concerning utilization of user access types, how backup files are run (through Excel Reports), when clients run their own offsite backups, how clients require users to login to the system - and many more business practice questions. All of these options and more potentially impact the business practices inquiry and the related obligations under HIPAA. Each "Covered Entity" must make its own determination of the system use and its overall impact on business practices.

Please feel free to call us if you have specific questions as to the interplay between our software and your business practices.